

# Wednesday Night LAF (Laying a Foundation) Information

The Wednesday Night LAF Program is designed for children 1st Grade through 6th Grade. (Younger children may be accommodated at some point according to perception of need and availability of volunteers. ) The time is 6:45-8:00 P.M.

## REGISTRATION FORMS

In order to provide safety and the best care for children that are involved in the LAF children's ministry at Des Moines Fellowship, we would like parents to fill out information forms for their child(ren). These forms will then be on file at the church so those working with your children have access to pertinent information about them. Included on these forms would be information regarding address, contact phone numbers, e-mail addresses, etc. These forms will be available in your child's classrooms or at Guest Services.

## SIGN-IN POLICY

Since parents may not always be present in the church building during LAF activities on Wednesday night or other LAF events, we would like to ask parents to sign their child(ren) in each time they attend in order to provide the contact phone number/information that is current for that occasion. This will allow adults in charge of each activity the ability to access parents easily and quickly should the need arise.

## DISCIPLINE GUIDELINES

In order to have an optimum atmosphere for learning and to help enhance respectful behavior in each classroom, we wanted to pass on the discipline guidelines that the teachers will be using on Wednesday nights or other LAF activities:

- A) Teachers will give children classroom expectations routinely.
- B) If a child is noncompliant, these steps will be taken:
  - 1) He will be reminded of the expectations and a warning given.
  - 2) If noncompliance continues, he will be separated from the group within the room. He will be invited back when an attitude change is apparent to the teacher.
  - 3) If another incidence of non-cooperation occurs, he will be taken to another area outside the classroom with an adult, who will supervise him until he has a willingness to cooperate. If, after a reasonable amount of time it becomes apparent that parents need to be contacted, Step 4 will take place.
  - 4) If the child is not been able to return with a cooperative attitude after this 3rd step, the child's parents will be called and consulted.

## LAF Ministry Vision Statement :

Partnering with parents to help children understand the supremacy and grace of God in all things, through reliance on the Holy Spirit, the Word of God , and life-giving relationships with other people for their joy and the expansion of Christ's Kingdom.